



# City of Riverside

## MANUFACTURED HOME PERMIT APPLICATION

A Manufactured Home is a structure, transportable in one section which, in the traveling mode, is eight feet (8') or more in width and thirty-six feet (36') or more in length, or when erected on site, is 320 or more square feet, and which is built on a permanent chassis designed to be used as a dwelling with or without a permanent foundation, when connected to the required utilities, including the plumbing, heating, air conditioning and electrical systems contained therein. Zoning Ord. § 23.00.133-23.00.134 (8)

It shall be unlawful to commence the construction of any building or other structure until the Building Inspector has issued, for any and all such work, a permit stating that the plans have been reviewed for compliance of this Ordinance. Riverside Ordinance § 37-15-2 (8)

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_  
*The applicant will be the point of contact for all communication with City staff*

Property Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner(s): \_\_\_\_\_ Email: \_\_\_\_\_

Manufactured Home - Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Size\*: \_\_\_\_\_ Value: \_\_\_\_\_  
\*minimum size for MH is 12,000 feet

Dealer - Business Name: \_\_\_\_\_ Salesperson: \_\_\_\_\_  
Delivered/Set-up By: \_\_\_\_\_ Delivered/Set-up Date: \_\_\_\_\_

- Manufactured Home requirements:
- A. The manufactured home shall have the tow assembly and wheels removed when possible.
  - B. All manufactured homes shall be properly blocked, anchored and secured onto foundations (concrete pad or block foundation) according to all requirements of the State of Alabama and/or the adopted building code of the City; and be completely skirted with a durable material.
  - C. All manufactured homes shall be in full compliance with the required setbacks from lot lines.
  - D. A minimum 240 cubic feet storage area shall be provided for the storage of yard equipment. This storage shall be separate from the manufactured home.
  - E. The manufactured home shall bear a seal certifying compliance with the Manufactured Home Construction and Safety Standards promulgated by the U.S. Department of Housing and Urban Development.

- Manufactured Home Lot Dimensional Standards for R-5 District:
- Minimum Lot Area:12,000 feet
  - Minimum Lot Width:100 feet
  - Minimum Front Yard:35 feet
  - Minimum Side Yard:10 feet
  - Minimum Rear Yard:40 feet
  - Maximum Building Height:35 feet

Please complete this form and submit it, along with a proposed site plan drawn to scale, to:

Email - [revenue@riverside-al.com](mailto:revenue@riverside-al.com)

In Person / By Mail - Revenue & Inspections Dept.  
Riverside City Hall  
379 Depot St  
Riverside, AL 35135

I hereby certify that all information contained herein is true and correct and that I am the owner of the property or authorized as the owner's agent for the herein described work and that I will follow all regulations as required by city, state and federal laws.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Val -	<50,000	<100,000	<200,000
F -	75	175	275
	+ 2.5 / K	+ 2.5 / K	+ 2.5 / K

Permit Fee: \$ \_\_\_\_\_

OFFICE ONLY • OFFICE ONLY • OFFICE ONLY • OFFICE ONLY  
REC:  
PF:  
ISD:  
OFFICE ONLY • OFFICE ONLY • OFFICE ONLY • OFFICE ONLY

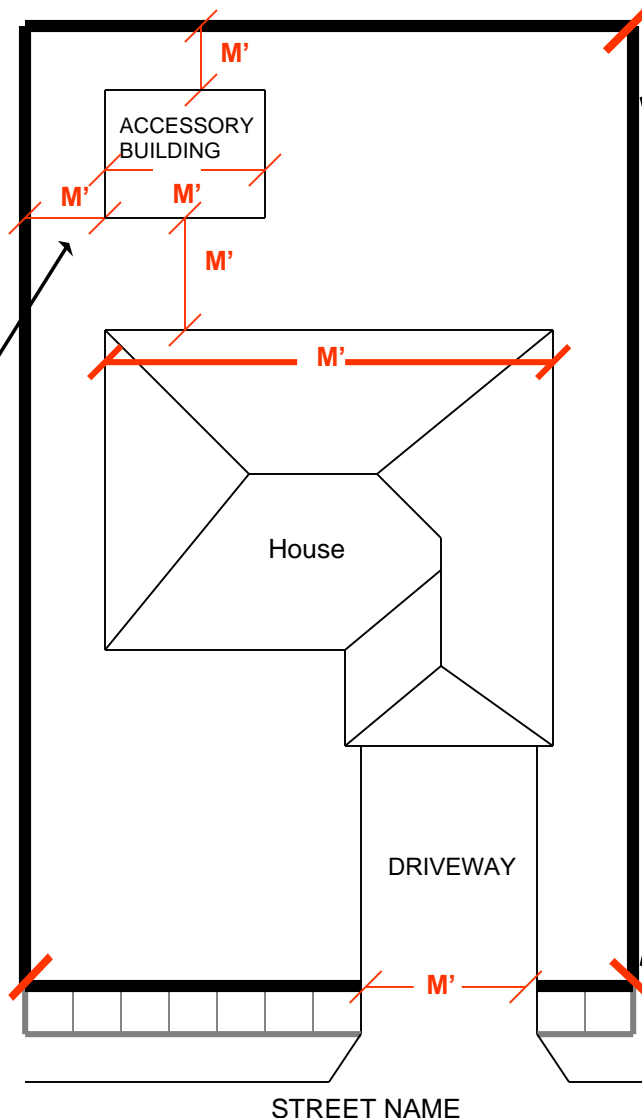
# EXAMPLE SITE PLAN

ILLUSTRATION – FOR INFORMATIONAL USE ONLY

- Property lines must be indicated with heavy black line.

- House and any other structures on lot must be drawn on plan with dimensions.

- Dimensions required at **M'**. Includes existing and proposed buildings, setbacks from property lines, parking, etc.



**M'**  
Dimensions of  
Property Lines

Site Plan may be hand drawn using a ruler, but must be drawn to scale.

If you have any questions  
please contact our office at:  
205-338-7692 ext 3