PN:_____

City of Riverside
APPLICATION FOR

HVAC MECHANICAL PERMIT

COMPLETE EACH SECTION.

CHOOSE ONE: Commercial ☐ Residential ☐

CHOOSE ONE: New Construction ☐ Addition ☐ Alteration ☐ Repair ☐ Other _____

Job Address:_____ Lot No:_____

_____

Parcel ID: __ __ - __ __ - __ __ - __ - __ __ __ - __ __ __ . __ __ __

Find online at
https://map.stclairco.com/parcelviewer/

HVAC Contractor Name: _____

HVAC Business Name: _____

Property Owner Name: _____

Total Square Footage: _____ Total Amount of Contract: $ _____

RESIDENTIAL / COMMERCIAL		
Sq. Footage	Code	✓
Up to 1399	80	
1400 – 1600	100	
1601 – 1800	110	
1801 – 2000	120	
2001 – 2400	130	
2401 – 2600	140	
2601 – 2800	150	
2801 – 3000	160	
3001 – 3400	170	
3401 – 3600	180	
3601 – 3800	190	
3801 – 4000	200	

SQ FOOTAGE FEE + FIXTURE FEE FORCOMMERCIAL		
EACH FIXTURE: floor furnace, furnace, central heating boiler, power boiler, unit heater, recessed heater, room heater, infrared radiant heater, conversion burner, incinerator, oven, clothes dryer, air conditioning unit, or refrigeration unit shall have the permit costs based on the BTU output as follows:	Code	**EACH**
65,000 BTU or less	10	
65,000 to 150,000 BTU	15	
150,001 to 299,999 BTU	20	
300,000 BTU	25	
Each additional 100,000 BTU, or fraction thereof, over 300,000 BTU	10	

PERMIT FEE: $ _____

Minimum permit fee is $20.00.
No charge shall be assessed on the first request for required inspection. Re-inspection fees, where correction is required, or unnecessary calls where work is not ready for inspection when the inspector arrives, shall be assessed as follows: **$20.00 for First Re-Inspection**
$50.00 for each Additional Re-Inspection

I certify that the information given above is correct to the best of my knowledge and the work authorized upon this application is to be done in accordance with the currently adopted edition of the International Building Code and that I am fully licensed and certified as required by city, state and federal laws.

Signature:_____

Printed Name:_____ PERMIT No._____ TOTAL $_____

Date:_____

Please submit completed application, copy of applicant driver's license and copy of state certifications at Riverside City Hall or submit by email to revenue@riverside-al.com.

OFFICE ONLY • OFFICE ONLY • OFFICE ONLY • OFFICE ONLY

REC:
PF:
ISD: