

VACANCY NOTICE

POSITION

PUBLIC WORKS LABORER

DEPARTMENT

Water / Street

JOB TYPE

Part Time

OPENING DATE

August 14, 2023

PAY RANGE

\$14.00 to \$28.00 per hour

CLOSING DATE

Continuous

POSITION BENEFITS:

- Retirement through RSA (with a City match)
- Direct Deposit

SUPPLEMENTAL INFORMATION

- This position is considered part-time (less than 30 hours per week) and hours of work may vary by season.
- The starting salary for this position will be dependent upon the qualifications and experience of the successful candidate.

APPLICATION DEADLINE/PROCEDURE:

- Individuals interested in this position are invited to submit an employment application and/or detailed cover letter and resume to the email address below.
- Application forms may be found on our website at <https://www.riverside-al.com/employment>.
- Completed applications should be e-mailed to info@riverside-al.com.
- We consider all applications received; however, only candidates selected for interviews will be contacted. Applicants must travel at their own expense. If you have a disability and may require accommodations, please notify us at 205-338-7692 ext. 4.

The City of Riverside is an equal opportunity employer. It is the official policy of the City of Riverside that no person shall, on the grounds of race, color, handicap, gender, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. The City of Riverside will make reasonable accommodations for qualified disabled applicants or employees.

PUBLIC WORKS LABORER

JOB DESCRIPTION

POSITION SUMMARY

The position of Public Works Laborer is one that assists in the maintenance of city grounds and right-of-way landscaping.

REPORTS TO

Water Superintendent

DUTIES

The following duties are normal for this position:

- Operates mowers and power equipment.
- Maintenance of city streets, sidewalks and facilities.
- Trims, edges, and weeds.
- Maintains landscaping and mulch.
- Installs seasonal lighting and decorations.
- Performs routine cleaning and maintenance of City buildings and facilities.
- Performs minor equipment maintenance and repair duties.
- Reports major repair needs to supervisor.
- Assists other departments as needed.
- Performs other duties as assigned or needed.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL JOB FUNCTIONS

- Job duties are typically performed while sitting, standing, bending, crouching, stooping, kneeling, reaching, walking, carrying, handling, pushing and pulling.
- Job duties typically require lifting of light and heavy objects, climbing ladders and using tools or equipment.
- Job duties are typically performed outdoors, occasionally in extreme or inclement weather. Employees are exposed to dust, dirt, grease, and machinery with moving parts.
- Job duties require the use of protective devices such as masks, goggles, gloves, etc.
- Job duties are sometimes performed near hazardous traffic conditions.
- Job duties require regular, punctual attendance.
- Must be able to effectively communicate and interact with other employees and the general public.

KNOWLEDGE, SKILLS, AND ABILITIES

- Must be physically able to perform the essential functions of the position.
- Knowledge of mowers, power equipment and landscape maintenance principles.
- Skill in the use of hand and power tools.
- Skill in the use of a variety of grounds maintenance tools and equipment.
- Skill in problem-solving.
- Skill in oral communication.

PUBLIC WORKS LABORER

CONTINUED

SUPPLEMENTAL INFORMATION

- Graduate from an accredited high school or hold a certificate of high school equivalency (GED) preferred; Or be currently enrolled in an accredited high school.
- Valid Alabama driver's license.
- Previous experience in general labor and/or maintenance preferred.
- Must submit to drug screenings for this safety sensitive position.
- Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.